

CETS – Booking Process

1. Travel dates entry "start and end date / number of persons"

Enter the actual travel dates, now also for annual insurance. The annual insurance cover is always valid from the date of issue.

Individual

Individual booking form showing: From date 09APR2024, Duration 10, To date 19APR2024. Adults: 1.

Family

Family booking form showing: From date 10APR2024, Duration 5, To date 15APR2024. Adults: 2, Children: 3.

Annual family insurance note

Adults: max 2 persons 21 yr. and over. If more than two adults are insured, please enter them as children with a different year of birth. We will change the dates of birth for you afterwards. Mail to partners.ch@allianz.com.

Children up to 21 yr.

2. Policyholder entry

Individual

Type	Name	Firstname	Birthday
1	Herr - Muster	Peter	01.JAN1985

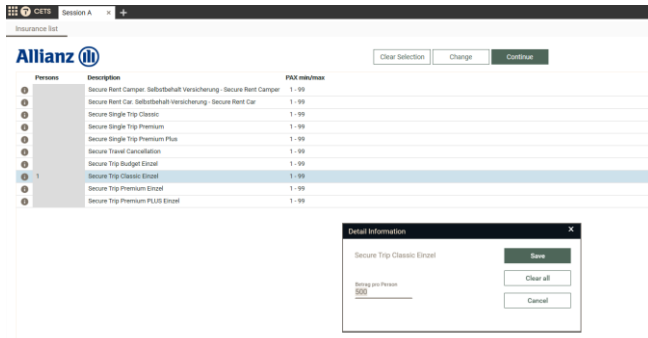
Family

Please add birthday for all persons

Type	Name	Firstname	Birthday
1	Herr - Muster	Peter	01.JAN1980
2	Frau - Muster	Pia	01.JAN1981

3. [Product selection & IPID](#)

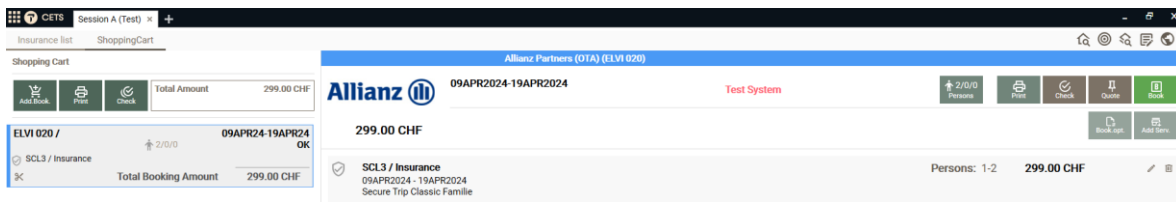
Click on = Product IPID



Please also enter the amount per person for annual insurance policies. Any amount can be entered for annual policies. The amount is not displayed on the policy document for annual policies or used for the premium calculation.

4. [Booking](#)

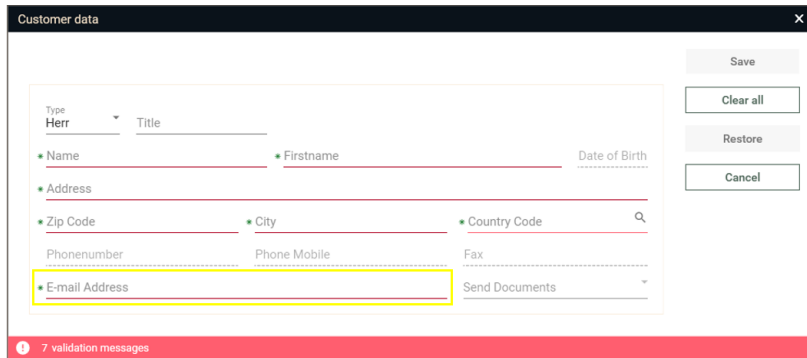
First select "Check", then "Book" and enter the policyholder's details.



Note for annual insurance policies

The travel dates are displayed on the CETS booking path and not the validity of the annual policy. The validity period only appears on the policy document after booking, starting from the date of issue.

The e-mail to be entered must be the policyholder's e-mail address.



Why from the policyholder?

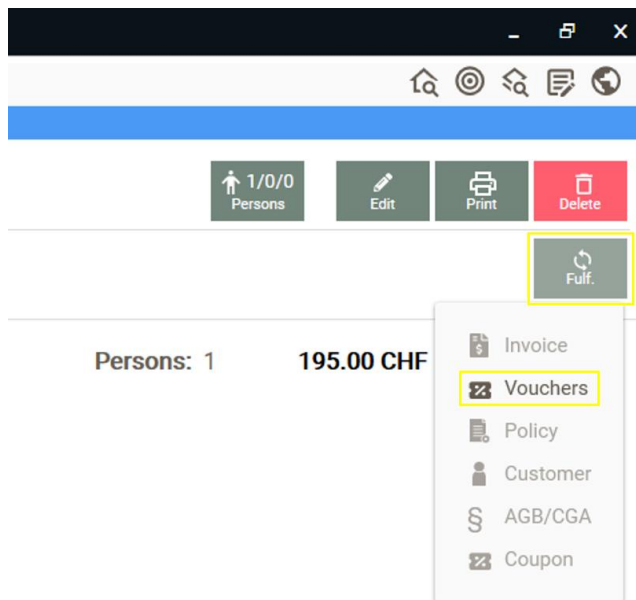
- The policyholder logs in to the Self Service Portal (www.allianz-protection.com) with his e-mail address
- The policy document, IPID and the GCI are sent directly to this e-mail address..
- The renewals of the annual insurance policies are sent to the customer by e-mail.

5. Policy document

The policy number has been generated and the data applied correctly.



“Fulf”. – “Vouchers” => policy document (without GCI)



All product information and documents for download can be found at the following link:
[Training-documents - Allianz Travel \(allianz-travel.ch\)](https://www.allianz-travel.ch/training-documents)